

SCHOOL BUS TRANSPORT

Purpose

- To detail the roles of those involved in school bus transport at Kaukapakapa school
- To detail the eligibility for free bus transport
- To ensure students and caregivers are aware of school bus behavioural expectations.

Guidelines

1. The Ministry of Education has contracted the Kaipara Transport Network, through Kaukapakapa School, to provide free bus transport for eligible children of Kaukapakapa School.
2. Final decisions regarding changes to routes rests with the Kaipara Transport Network.
3. The Principal is responsible for:
 - (a) Negotiating with the Kaipara Transport Network over changes required to the existing schedule.
 - (b) Liaising with parents and the local bus contractor.
 - (c) Informing the Kaipara Transport Network of extensions required or deletions to the bus route.
 - (d) Arranging bus lists of eligible pupils at the commencement of each school year.
 - (e) Dealing with and informing the parents of any complaints regarding the service, or conduct of pupils.
4. Eligible pupils are those who are:
 - (a) Aged under ten years and live more than 3.2 km or
 - (b) Aged ten year and over, who live more than 4.8 km from this school or
 - (c) Disadvantaged through disability.
5. The School Health and Safety programme will include aspects of bus safety.
6. Responsibility for acceptable conduct of pupils on the bus rests with parents.
7. The School has the right to withdraw any child from the service who continually offends. This applies also to those children travelling to and from technical training classes or any regular school bus transport.